

**CALIFORNIA HEALTH AND HUMAN SERVICES (CHHS) AGENCY
Master Plan for Aging Stakeholder Advisory Committee
Research Subcommittee Charter**

October 12, 2019 DRAFT

Purpose:

On June 10, 2019, Governor Gavin Newsom issued Executive Order [N-14-19](#) calling for the creation of a Master Plan for Aging (MPA) to be developed by October 1, 2020. The purpose of the MPA is to provide a blueprint for state government, local government, private sector, and philanthropy to implement strategies and partnerships that promote aging with health, choice, and dignity, and build an age-friendly State for all Californians. The purpose of the Stakeholder Advisory Committee (SAC) Research Subcommittee is to provide advice and input to the CHHS Agency and the SAC on research and data topics for the MPA, as outlined below.

Objectives:

The objectives of the SAC Research Subcommittee are:

1. Advise the CHHS Agency and the SAC in the development of the Master Plan and related deliverables, including:
 - a. Develop recommendations for a set of measurable indicators, at the population and system level, which convey California's status in moving toward an age-friendly state for all Californians and making improvements on the priority areas identified by the CHHS Agency and SAC.
 - b. Develop recommendations for clear and measurable baseline data and ten-year goals for these indicators, with reliable and meaningful data to monitor improvements over time.
 - c. Identify disparities among these indicators, and recommend strategies to measure progress toward reducing disparities based on income, geography, age, sex, race, ethnicity, disability, gender identity, or sexual orientation.

- d. Develop recommendations for the design and implementation of a dashboard to show progress on the goals, priorities, and indicators for the MPA.
- e. Identify best practices and promising practices, based on potential impact on the MPA goals, priorities, and indicators, among local programs and initiatives that serve older Californians and people with disabilities.
- f. Identify new or emerging research findings related to aging that may have significant impact to the goals, priority areas, or strategies in the Master Plan for Aging.
- g. Provide technical assistance for research and data requests from the Stakeholder Advisory Committee and related Subcommittees or Workgroups.

Membership:

Members of the SAC Research Subcommittee are appointed by the CHHS Agency. Membership reflects a broad array of Californians with an interest in building an age-friendly California, and with expertise in aging-related research, data analysis, measurement development, program evaluation, and state or local data systems, and/or who are older adults or people with disabilities.

Guiding Principles:

1. SAC Research Subcommittee meetings seek to provide a collegial and open environment to allow for the expression of diverse and innovative points-of-view from all members.
2. SAC Research Subcommittee meetings aim to support open communication and collaboration between members and the Administration.
3. A person-centered, data-driven approach is encouraged by the Administration, as reflected in CHHS Agency's [Guiding Principles](#).

Operating Principles:

1. The SAC Research Subcommittee plans to be convened in person and via conference call or webinar several times between October 2019 and September 2020.
2. Meeting agendas for each meeting will be prepared and posted by CDA. Subcommittee members are encouraged to suggest agenda items.
3. Regular, consistent attendance at the meetings and active participation of members is key to meeting the Subcommittee objectives. Members may not send substitutes, delegates, or proxies to participate as Subcommittee members.
4. The State is not able to pay a per diem or compensate members for expenses, including travel and related costs to attend meetings.