**Referring Agency (Select One):**

LEA Name of LEA:       ACRC  DOR

Other:

**Referring Individual**

**Name & Title:**

**Work Address:**

**Phone Number:**

**Email:**

**Student/Client Information**

**Student Name:**

**Current High School:**

**Contact Information:**

**Address:**

**Phone Number:**

**Email:**

**Guardian/Authorized Representative Name:**

**Contact Information:**

**Address:**

**Phone Number:**

**Email:**

**Services Being Requested** (Select One):

DOR Student Services

TPP Services (Name of TPP:      )

DOR Vocational Rehabilitation (VR) Services

ACRC Adult Services

ACRC Services (eligibility purposes)

**Required forms to be included when referring a student for DOR Student Services:**

DR203

DR260

ACRC DS1968

ACRC Consent to Release Information form

LEA Exchange of Information Form

**Required forms to be included when referring a student for DOR Vocational Rehabilitation Services:**

DR222

DR222A

DR222B

DR218

DR 260 and available medical/psychological documentation

Social Assessment/Annual reviews

CDER (Client development evaluation report) profile

Psychological Evaluation report (less than 5 years)

ACRC DS1968

ACRC Consent to Release Information form

Service Coordinator contact information

Individual Program Plan

LEA Exchange of Information Form

**Instructions**

**Referral to DOR (Student Services or VR Services):**

Complete LPA Referral Packets can be scanned and emailed to the appropriate DOR office email address below, *or* mailed to the physical DOR branch offices:

**Laguna Creek Branch:**

Email address for scanning packets: [NSD.Laguna@dor.ca.gov](mailto:NSD.Laguna@dor.ca.gov)

Mailing address:

8701 Center Parkway, Suite 100

Sacramento, CA 95823

**North East Branch:**

Email address for scanning packets: [NSDNESac@dor.ca.gov](mailto:NSDNESac@dor.ca.gov)

Mailing address:

7840 Madison Avenue, Suite 160

Fair Oaks, CA 95628

**Capitol Mall Branch:**

Email address for scanning packets: [NSD.Capitol@dor.ca.gov](mailto:NSD.Capitol@dor.ca.gov)

Mailing address:

721 Capitol Mall, Suite 110

Sacramento, CA 95814

**Referral to ACRC for services (Non-client):**

For new clients who wish to apply for ACRC services contact the Intake Line at (916) 978-6317.

\*For existing Alta Regional clients; please refer directly to their Service Coordinator in the Sacramento ACRC office.

**Referral for Special Education Services:**

Elk Grove Unified School District

Linda Vargas, WorkAbility I and Transition Partnership Program (TPP) Coordinator

9510 Elk Grove Florin Rd.

Elk Grove CA 95624Phone: (916) 793-2907

Email: [lvargas@egusd.net](mailto:lvargas@egusd.net)

Sacramento County Office of Education

Mike Laharty

2040 Ethan Way

Sacramento, CA 95825

Phone: 916-228-2005

Email: [mlaharty@scoe.net](mailto:mlaharty@scoe.net)

Twin Rivers Unified School District

Mike Grant

5115 Dudley Blvd.

McClellan, CA 95652

Phone: 916-296-0313

Email: [mike.grant@twinriversusd.org](mailto:mike.grant@twinriversusd.org)

San Juan Unified School District

Dayle Cantrall

5325 Garfield Ave.

Sacramento, CA 95841

Phone: 916-971-7586

Email: [dcantrall@sanjuan.edu](mailto:dcantrall@sanjuan.edu)

Folsom Cordova Unified School District

Caitlin Quillin

1965 Birkmont Dr.

Rancho Cordova, CA 95742

Phone: (916) 294-9007 x.102435

Email: [cquillin@fcusd.org](mailto:cquillin@fcusd.org)

Sacramento City Unified School District

Angelica Williams

5735 47th Ave.

Sacramento, CA 95824

Phone: (916) 643-2521

Email: [Angelica-Williams@scusd.edu](mailto:Angelica-Williams@scusd.edu)

Galt High School District

Tracie Cross

12945 Marengo Rd.

Galt, CA 95632

Phone: (209) 745-3081 Ext. 2004

Email: [tcross@ghsd.k12.ca.us](mailto:tcross@ghsd.k12.ca.us)

Natomas Unified School District

Maria Plowman

1901 Arena Blvd.

Sacramento, CA 95834

Phone: 916-628-5575

Email: [mplowman@natomasunified.org](mailto:mplowman@natomasunified.org)