

**California Health and Human Services Agency
Behavioral Health Task Force
Draft Work Plan – FOR DISCUSSION ONLY
August 25, 2020**

	Meetings	Tasks	Deliverables
2020			
August	Task Force Meeting #2 (8/25)	<ol style="list-style-type: none"> 1. Review proposed Work Plan 2. Discuss committee structure 3. Provide feedback on Mission/Objectives 	<ol style="list-style-type: none"> 1. Approve revised Mission and Objectives for TF 2. Adopt committee structure 3. Suggest changes to Work Plan
September		<ol style="list-style-type: none"> 1. Form committees 2. CHHS identifies committee co-chairs 3. Identify dates for committee meetings 4. Organize committee meetings 	
October	Committees Meet – Meeting #1	<ol style="list-style-type: none"> 1. Committees Begin Work on Phase 1 Objectives: <ol style="list-style-type: none"> a. Environmental Scan b. Target Outcomes for 2025 	<ol style="list-style-type: none"> 1. Committees begin to develop preliminary recommendations for Task Force review
November	Committees meet in early November – Meeting #2	<ol style="list-style-type: none"> 1. Committees meet to continue work on Phase One recommendations 	<ol style="list-style-type: none"> 1. Develop preliminary recommendations for review by BHTF
December	Task Force Meeting #3(12/3)	<ol style="list-style-type: none"> 1. Committees report to Task Force about environmental scan and proposed target outcomes 2. Task Force considers target outcome recommendations 	<ol style="list-style-type: none"> 1. Preliminary Agreement on Environmental Scan and Target Outcomes from Each Committee

	Meetings	Tasks	Deliverables
2021			
January	Committees Meet – Meeting #3	<ol style="list-style-type: none"> 1. Begin Work on Phase Two recommendations: <ol style="list-style-type: none"> a. Timely service access b. Prevention 	<ol style="list-style-type: none"> 1. Committees begin to develop preliminary recommendations for Phase Two
	Town Hall Meeting via Zoom for feedback about draft target outcomes	<ol style="list-style-type: none"> 1. Organize, plan and facilitate input from Town Hall 	<ol style="list-style-type: none"> 1. Input about draft target outcomes
February	Committees Meet – Meeting #4	<ol style="list-style-type: none"> 1. Committees meet to continue development of Phase Two recommendations 	<ol style="list-style-type: none"> 1. Develop preliminary recommendations for Phase Two for review by BHTF
March	Task Force Meeting #4	<ol style="list-style-type: none"> 1. Committees report to Task Force about Phase Two preliminary recommendations 2. Task Force considers recommendations 	<ol style="list-style-type: none"> 1. Preliminary agreement on Phase Two recommendations
April	Committee Meetings – Meeting #5	<ol style="list-style-type: none"> 1. Committees meet for development of Phase Three recommendations: <ol style="list-style-type: none"> a. Quality and Outcomes b. Integration with other Health Care and Service Systems 	<ol style="list-style-type: none"> 1. Committees begin to develop preliminary recommendations for Phase Three
May	Committees Meet – Meeting #6	<ol style="list-style-type: none"> 1. Committees meet to continue development of Phase Three recommendations 	<ol style="list-style-type: none"> 1. Develop preliminary recommendations for review by BHTF for Phase Three
June	Task Force Meeting #5	<ol style="list-style-type: none"> 1. Committees report to Task Force 	<ol style="list-style-type: none"> 1. Preliminary Agreement on

	Meetings	Tasks	Deliverables
		<ul style="list-style-type: none"> about Phase Three preliminary recommendations 2. Task Force considers recommendations 	Phase Three recommendations
July	CHHS/ Consulting Team Work	<ul style="list-style-type: none"> 1. Prepare DRAFT BHTF Plan incorporating work of committees and TF to date 	
August	CHHS/ Consulting Team Work	<ul style="list-style-type: none"> 1. Prepare DRAFT BHTF Plan incorporating work of committees and TF to date 	<ul style="list-style-type: none"> 1. DRAFT BHTF Plan for review by BHTF at September meeting
September	Task Force Meeting #6	<ul style="list-style-type: none"> 1. Review and discuss suggested additions and changes to DRAFT BHTF Plan 	<ul style="list-style-type: none"> 1. Input on BHTF Plan
October	Town Hall Meetings via Zoom for three population-based groups – 1 meeting per population group	<ul style="list-style-type: none"> 1. Organize, plan and facilitate input from three population-based groups to BHTF Draft Plan 	<ul style="list-style-type: none"> 1. Input on DRAFT Plan
November	Town Hall Meetings via Zoom for three population-based groups – 1 meeting per population group	<ul style="list-style-type: none"> 1. Organize, plan and facilitate input from three population-based groups to BHTF Draft Plan 	<ul style="list-style-type: none"> 1. Input on DRAFT Plan 2. Revise Draft BHTF Plan to include feedback from Town Hall Meetings
December	Task Force Meeting #7	<ul style="list-style-type: none"> 1. Present input from Town Hall Meetings and public comments in a new DRAFT of BHTF Plan 2. Receive additional input on new DRAFT BHTF Plan 	<ul style="list-style-type: none"> 1. Additional suggested changes on DRAFT Plan

	Meetings	Tasks	Deliverables
		from Task Force members	
2022			
January	CHHS Revise Draft BHTF Plan	1. CHHS Staff/consultants revise final draft plan	
February	FINAL Task Force Meeting #8	1. Task Force reviews final draft plan	1. Task Force adopts BHTF Plan

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